County Manager

Echols County

Posted 08/02/2024

Applications will be accepted until Position is filled

Position of Echols County Manager

The Echols County Board of Commissioners has an opening for a County Manager. The County Manager oversees the day-to-day business of the county for the Board of Commissioners to include Budget, Finance, Fund Accounting, Human Resources and Grants Management. General oversight of government activity and function, and serve as a liaison with elected officials.

Requires as Associate’s degree in business administration, or five or six years of responsible related experience in records management, meeting management for a government agency or any equivalent combination of education, experience, and training that provides the requisite knowledge, skill, and abilities to perform the job. State mandated minimum County Clerk training required within 12 months of employment and UGA clerk’s certification is required within 36 months of employment.

Salary will be based on experience and qualification.

Resume and Application should be submitted to:

Echols County Board of Commissioners

110 General Deloach Road, Statenville, Georgia 31648

Or Email to: [ecboc@yahoo.com](mailto:ecboc@yahoo.com)

Echols County Board of Commissioners is an equal opportunity employer. All qualified applications will receive consideration for employment regardless of race, color, religion, sex, national origin, disability, or any other statues protected by applicable federal, State, or local laws.

Echols County Board of Commissioners is a drug free work place. All employees are subject to reasonable suspicion and post-accident testing.